



**CEFEDEM DE
NORMANDIE**

Enseignement supérieur
musique et danse

Student Handbook

Nationally-Certified
Music Teacher Degree



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Document mis à jour le 10/09/2025

Édito

Welcome to the Cefedem Normandie

Our school is a member of a network that includes more than fifteen higher education establishments overseen by the French Ministère de la Culture («State Department of Culture») committed to providing the finest education in the performing arts and the teaching of dance and drama studies.

Whether you are a young high school graduate or a university graduate, the Cefedem Normandie offers strong undergraduate and graduate programs that will lead you to a nationally certified music teacher's degree (diplôme d'État), drawn up by acknowledged and highly renowned artists, lecturers, and researchers.

To achieve this mission, the Cefedem Normandie has identified the following four objectives that we share with our peer institutions and which we believe will meet the challenges of the education that we offer:

- Prepare you to become an empowered professional, that is, a practitioner of thoughtful excellence, self-reliant and committed to their practice.
- Engage with academic research, especially with the specificities of conducting research in and on art and encouraging the development of skills both in critical thinking and debate, which implies being able to develop skills in formalizing issues and practices, both in the arts and in teaching.
- Foster an assertive professional identity, in both the artistic and educational areas of the art-making process.
- Being capable of encountering otherness, of reflecting on it, to enrich your own artistic expression.

To this end, we will support you throughout the entire course with an artistic, academic and administrative team, essential to the achievement of your professional goals. We will also provide access to a network of key partnerships where you can find countless opportunities, including internships and an extensive range of resources, which will prepare you for a successful professional career.

I wish you all the very best in your education !

Yanik LEFORT,

Director

Table of contents

Editorial	2
Table of Contents.....	3
Overview.....	4
The School – General Overview	4
The Music Teacher.....	4
structures and job opportunities.....	5
Our Program.....	6
Double degree	7
Admission requirements: initial and continuous training.....	9
The Cefedem Normandie - inspe rouen site.....	16
Cafeteria and coffee shop.....	16
Student id card	16
Health	17
National social security for students.....	17
Student health insurance.....	17
Faculty and Staff Contacts	18
Director's Office	18
Academic Administration.....	18
Administration Staff.....	18
Locations and access	19

The Music Teacher

A nationally certified music teacher is responsible for drawing up and implementing music practices. When appropriate, they are responsible both for teaching early-learning and initiation activities and for providing initial training and are also entrusted with curricula leading to a music studies Certificate. As part of this process, they pass on the fundamental skills, knowledge and attitude enabling students to practice music independently.

They support amateurs in their artistic performances, mainly by advising them and helping them craft their projects. They are also involved in the implementation of the school's initiatives, which are part of the local cultural life.

They can also be associated with the training of students in vocational guidance courses. He or she may also sit on student evaluation juries.

Throughout their professional life, they need to enrich both their knowledge and skills through artistic practices and continuing education.

Besides, they may carry out activities involving their artistic and teaching skills in other professional contexts: performer, composer, arranger, director of instrumental or vocal ensembles, musicologist, facilitator in training courses or workshops, designer and operator of actions to raise awareness of music, actor within structures for dissemination and creation.

The State-qualified music teacher can work in collaboration with artists and other institutions in different artistic fields (performing arts, plastic arts, cinema, heritage); he or she can contribute his or her expertise to projects carried out in partnership with structures in other fields. They can be involved in vocational guidance training for students as well as sit on student evaluation juries.

Throughout their careers, they strive to enrich their theoretical and practical knowledge and skills through artistic performances and ongoing training.

In addition, they may also carry out various activities involving their artistic and educational skills in other professional contexts: as performers, composers, arrangers, conductors of instrumental or vocal ensembles, musicologists, as instructors in training courses and workshops, by creating and implementing actions to raise awareness about music and by participating in broadcasting and production structures.

The nationally certified music teacher may collaborate with artists and various cultural organizations in diverse artistic areas (performing arts, visual arts, film-making and cultural heritage); and may provide their expertise to projects conducted jointly with other institutions in many different fields.

Structures and job opportunities

A nationally certified music teacher mainly works in the following institutions:

- public music and performing arts schools run by regional and local governments,
- community schools and public or private cultural structures, whether in association or not with production and broadcasting structures.

Our Program

Nationally Certified Music Teacher Degree (« diplôme d'État de professeur de musique » - DE)

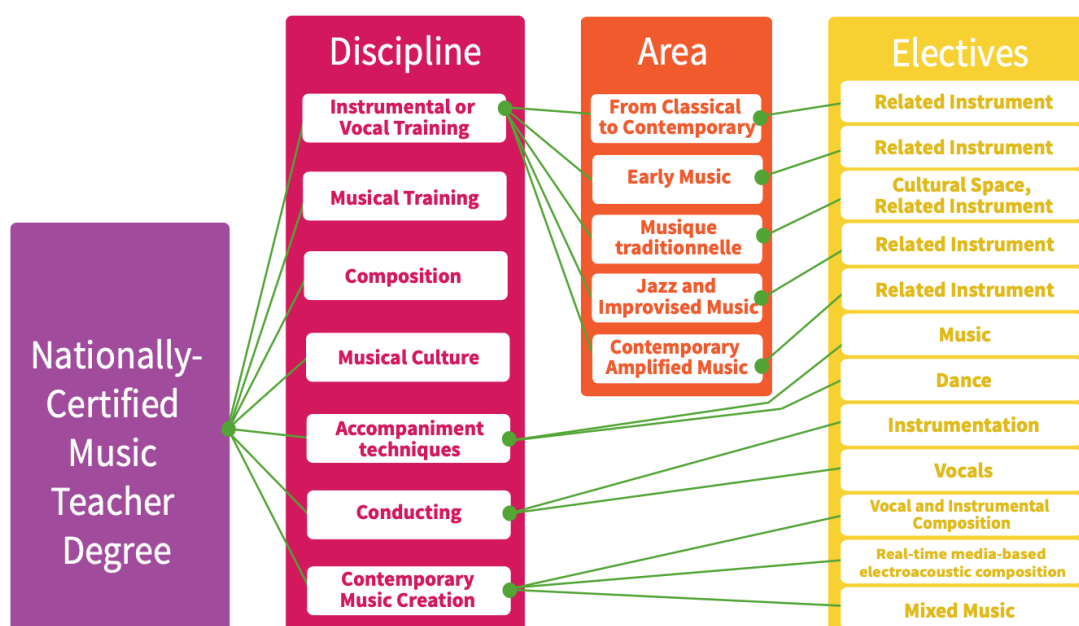
Career and professionalization

The Nationally Certified Music Teacher Degree (DE) is a professional degree that will allow you to teach in public, community and private institutions. It has been registered as a level 6-degree (B.A. equivalent - NdT) in the RNCP (Répertoire National des Certifications Professionnelles - National Directory of Professional Certification) since 2016. This degree is awarded with 180 European credits, which guarantees student mobility all over the European higher education space.

The training program leading to the Certified Music Teacher Degree has been designed to be taken over 6 semesters:

- The first year is connected to the Bachelor's Degree in Performing Arts, in partnership with the Conservatories of Rouen, Caen, Grand-Couronne and the University of Rouen Musicology,
- Second and third years are more particularly focused on pedagogical aspects of the program.

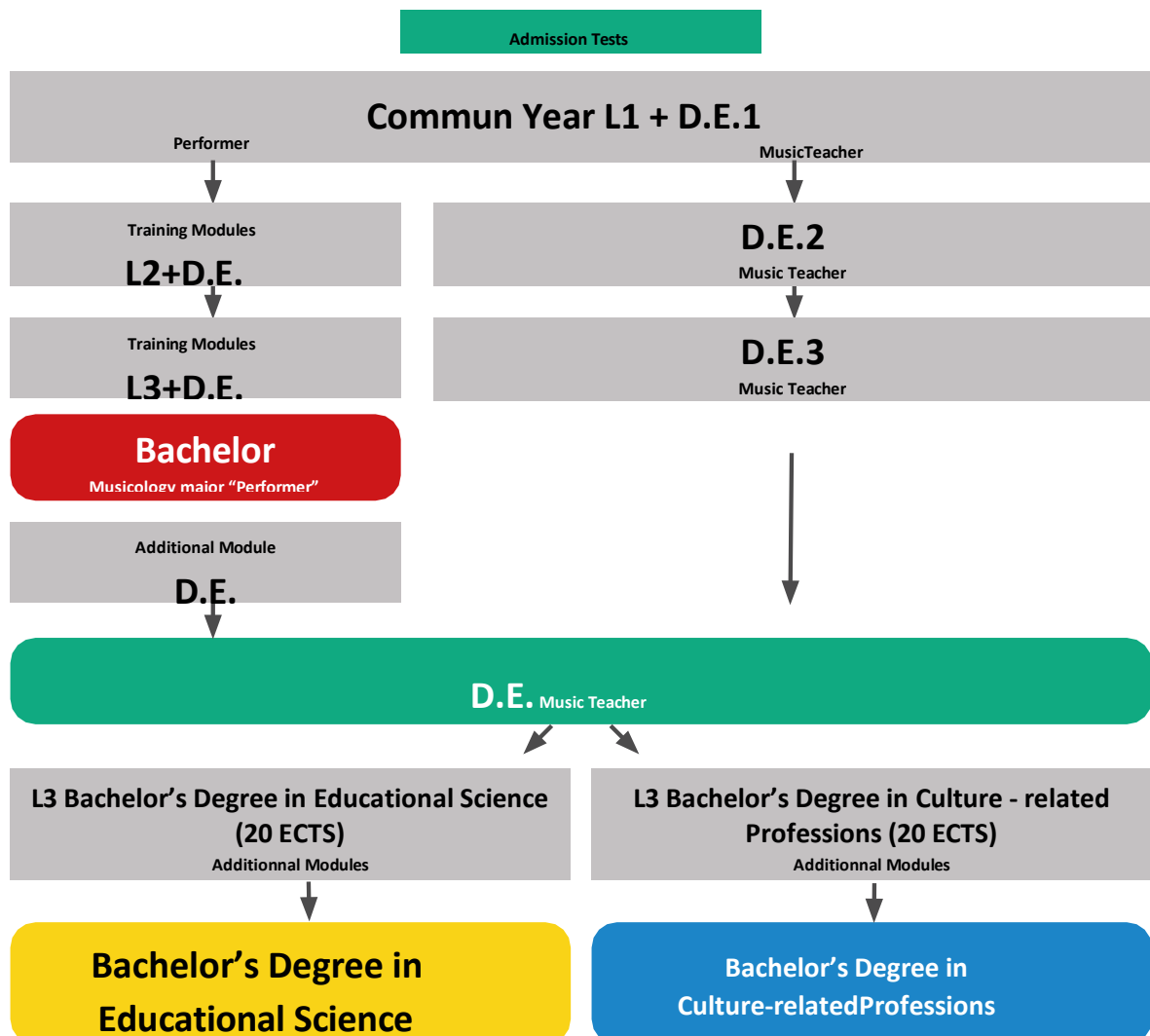
The Nationally Certified Degree states the discipline and, when applicable, the field and the major for which it is awarded.



Double degree

The third year might be supplemented by a simplified access to the Educational Sciences BA or the Cultural Studies BA from Rouen-Normandy University with only 20 additional European credits to follow.

Validation procedures at the beginning of the program take into full consideration the artistic background and experience of each student and, when appropriate, allow them to directly enroll in the second year of the program or to obtain broad equivalences that reflect their previous education or experiences.



Admission requirements

Initial and continuous training

Admissions to initial vocational training

A competitive examination will be held to open access to initial vocational training to those candidates who meet the following conditions :

- Hold a Nationally-certified Vocational Guidance Degree for Musicians (DNOP - Diplôme National d'Orientation Professionnelle de Musicien) or a Musical Studies Degree (DEM - Diplôme d'Etudes Musicales)
- Hold the French high school diploma or any French or foreign equivalent diploma accepted as an exemption or equivalence.

Exemption:

After consulting a committee of at least three teachers from the school, the Director of the school where the DE is held may authorize candidates who do not hold the DNOP or DEM to sit the competitive entrance examination.

Continuous vocational training opportunities

Access to continuing vocational training within our program requires the successful completion of an entrance test and at least one of the following requirements:

- to provide evidence of at least two years' teaching experience in the music industry as an active employee, at least five hours a week for at least 30 weeks a year, or their equivalent in terms of annual hourly workload,
- to be able to prove that they have been practicing professionally as a music performer for a period
- of at least two years, as evidenced in particular by forty-eight fees over two years,
- to have a musical studies degree (DEM - Diplôme d'études musicales) or a national music vocational guidance diploma (DNOP Diplôme national d'orientation professionnelle de musique) and to work as a teacher on a paid basis for at least five hours a week over 30 weeks, or to be enrolled in a vocational reorientation pathway.

Academics - proficiency assessments and exams

Curriculum Organization

The program consists of a set of core courses such as musical practice, artistic culture, teaching practice, project management, territorial and professional environment, and formalization of educational debates. The Cefedem degree will take 1,350 hours to complete, for a total duration of 3 years.

The curriculum includes teaching practice internships in training institutions, as well as in creative or dissemination structures, part of which should allow students to experience a teaching environment. These internships, of at least 80 hours in total, are awarded with ECTS credits.

Assessments

Learning modules (UE - unités d'enseignement) are assessed through practical, written and oral tests.

Both the scope and duration of the exams, as well as the acquisition procedures for each teaching module are determined by the institution's academic standards. The teaching modules are not mutually compensatory.

At the Cefedem Normandie, most of them are not directly related to the courses used as resources.

Based on the results of the continuous and final assessments, the school director determines a list of successful students and grants them the music teacher's diploma. The director will provide the unsuccessful candidates with a certificate specifying which teaching modules (UE) and units have been successfully completed and their corresponding credits (ECTS).

Campus

The Cefedem normandie - INSPE Rouen site

Surrounded by a 26,000-strong student body at the University of Rouen campus, you will discover a highly diverse micro-society. The INSPE center in Mont-Saint-Aignan, the academic headquarters, is conveniently situated near the historical and administrative center of the University of Rouen Normandy. Located on a plateau of the Greater Rouen area, overlooking the historic city, the 166 hectare "École Supérieure du Professorat de l'Éducation" (Faculty of Education) offers to its students a very special setting, surrounded by 5 hectares of wooded land, a welcoming infrastructure and a lively cultural life. The school is just one hour from Paris and the Normandy coast, and only 10 minutes from the city center, due to an excellent public transportation service.

Several university libraries and the «Maison de l'Université» (University House), a place of intercultural life and exchange that hosts a multitude of conferences and cultural events, are in the immediate surroundings. On the premises, the students have access to all the services of a university facility: The Mont-Saint-Aignan campus offers a cafeteria, computer rooms, Wi-Fi access, a large collection of academic publications on teaching, education and training topics, as well as a sports facility, art workshops and an art gallery, La Passerelle.

Cafeteria and coffee shop

The cafeteria (on building F) is open from Monday to Friday, between 11:45 a.m. and 1:15 p.m.

To eat there, students must have a lunch ticket (student price: 3.30 €) These tickets are available for purchase every morning at the Administrative Department (building C, ground floor), from 8:00 am to 1:15 pm. Students can pay either in cash, cheque or by credit card.

With a ticket, you can buy a hot or cold starter + a main course + a cheese plate or a salad + a dessert (Bread, sauces and condiments are available for self-service). The menu of the week is displayed at the cafeteria entrance, on the door of the administration department and the INSPE website, with more information.

The coffee shop is open from 8:15 to 11:45 and from 12:30 to 14:45 and proposes coffee, pastries, cold drinks, salads and sandwiches in small amounts. Everything is available at attractive prices.

University library (bibliothèque universitaire – BU)

The University Library (BU) holds a free-access collection of 60,000 publications - books, DVDs, CDs, CD-ROMs, textbooks, educational kits, posters - as well as 90 current academic outlet subscriptions - specialized journals and news-press. The latest issue is available for consultation on-site, the others can be borrowed.

Student id card

- Cefedem «Student» ID card: this card will prove that you are a registered student and will allow you to enforce your rights under the terms of the framework agreement between the Cefedem and the University of Rouen-Normandy.
- University «Student» ID card: this multipurpose student card will allow you to :
 - prove your status as a registered student if you are enrolled in a double degree program
 - borrow books from the University Library (BU)
 - fully enjoy cultural and recreational activities as well as sports facilities
 - vote at student elections if you are enrolled in a double degree program (DE/Bachelor's Degree)
 - obtain discounts on presentation

Courses – Common first-year curriculum with the Musicology Bachelor's degree at the University of Rouen-Normandie*		Semesters					
UE 1 - PERFORMANCE AND STAGE		S1	S2	S3	S4	S5	S6
	Instrumental practice	S1	S2				
	Ensemble practice	S1	S2				
	Performance preparation	S1	S2				
UE 2 - COLLECTIVE PRACTICES AND ARTISTIC OUTREACH		S1	S2	S3	S4	S5	S6
	Collective practice	S1	S2				
	Associated discipline	S1	S2				
UE 3 - HARMONY AND LANGUAGES		S1	S2	S3	S4	S5	S6
	Musical writing	S1	S2				
	Piano as a second instrument, sight reading, accompaniment, Continuo	S1	S2				
	Exposure to different artistic languages	S1	S2				
UE 4 - INTERDISCIPLINARY TEACHING		S1	S2	S3	S4	S5	S6
	English	S1	S2				
	Digital culture	S1	S2				
	Professional environment	S1	S2				
	Social responsibility and sustainable development	S1	S2				
UE 5 - DISCOVERY OF MUSIC THROUGH THE AGES		S1	S2	S3	S4	S5	S6
	Contemporary music	S1	S2				
	Medieval music	S1	S2				
	Music and literature	S1	S2				
	Music an cinema	S1	S2				

Courses – Second and third year studies leading to the Music Teacher Diploma (DE)		Semesters					
UE 1 - APPROCHES AND PRACTICES OF TEACHING		S1	S2	S3	S4	S5	S6
UE 1.1. Pedagogical practice	Teaching practice internships				S4		S6
	Guidance in pedagogical practice			S3	S4	S5	S6
	Subject specific didactic and action research approach					S5	S6
UE 1.2. Multireferential approaches to teaching	Educational sciences			S3	S4		
	introduction to the neuroscience of learning			S3			
	History of pedagogical ideas			S3			
	Education philosophy					S5	
	Musical education sociology					S5	
	Inclusive musical education						S6
UE 2 - ARTISTIC CULTURES AND ADVANCE TRAINING		S1	S2	S3	S4	S5	S6
UE 2.1. Cross disciplinary approach	Epistemology of musical practices			S3	S4	S5	
	Introduction to ethnomusicology				S4		
	Esthetics					S5	
	Music arrangement and music engraving			S3	S4		
	Sound techniques and computer assisted production			S3	S4		
UE 2.2. Advance artistic training	Deepening and professionalization of artistic practice				S4	S5	S6
	Guidance in artistic practice			S3	S4	S5	S6
UE 2.3. Opening to other musics cultures	Enhance and professionally promote one's artistic projects.					S5	S6
	Early music			S3			
	Amplified contemporary music			S3			
	Traditionnal french music					S5	
	Traditionnal world music					S5	
	Contemporary music					S5	
	Jazz					S5	
UE 2.4. Body-centered approach	Cross-disciplinary approach to music and dance						S6
	Body-centered approaches to musical practices			S3	S4		
UE 3 - TERRITORIAL AND INSTITUTIONAL ENVIRONMENT AND CROSS-CUTTING PROFESSIONAL ISSUES		S1	S2	S3	S4	S5	S6
UE 3.1. Institutional and environmental approach	Spaces, places, and territories of culture				S4		
	Methodology for conducting research on a territory				S4		
	Guidance for conducting research on a territory				S4		
	Cultural rights - Artistic and cultural education					S5	
	Artistic and cultural education projects					S5	
	Guidance for artistic and cultural education projects					S5	
	Methodology for institutional project						S6
	Framework texts related to the specialized arts education sector						S6
	Presentation of the artistic and education projects and institutional project				S4		S6
UE 3.2. Cross-disciplinary professional approach	Awareness of digital challenges			S3			
	Formalization et communication			S3			
	Preventing sexual and sexist violences					S5	
	English			S3	S4		
	Green transition			S3			
UE 3.3. Professional integration	Public service mission of the specialized arts education sector			S3			
	Preparation for professional integration				S4		S6
	Comprehensive support throughout the training			S3	S4	S5	S6
	Portfolio defenses				S4		S6
UE 4 - RESEARCH PRACTICE AND ANALYSIS OF PROFESSIONAL ISSUES		S1	S2	S3	S4	S5	S6
UE 4.1. Research practice	Research methodology					S5	S6
	Writing workshops				S4	S5	
	Research supervision			S3		S5	S6
	GDPR and research						S6
	Dissertation defenses				S4		S6
UE 4.2. Analysis of professional issues	Classroom ethnography			S3			
	Anthropology of the body and gender identity					S5	
	Clinical analysis of professional practices			S3	S4		
	Introduction to the explication interview			S3			

Student Life

Health

Your Cefedem enrollment gives you access to the Preventive Health Service.

National social security for students

All students will become automatically affiliated to the local «Caisse Primaire d'Assurance Maladie» (Primary Health Insurance Fund) of their residence. The student health insurance companies will continue their preventive health actions alongside the National Health Insurance and will keep on offering complementary health care specifically suited for students.

<https://www.ameli.fr/assure/droits-demarches/etudes-stages/etudiant/etudiant>

Student and campus life contribution (contribution de vie étudiante et de campus - CVEC)

Before your administrative registration at Cefedem, you need to pay the Student Life and Campus Contribution (Contribution de Vie Étudiante et de Campus-CVEC), which is 103€ in total. This contribution will give you access to the University services and must be paid by all students enrolled in a higher education institution, with the exceptions described in the following link.
<https://cvec.etudiant.gouv.fr>

Student health insurance

Joining a private health insurance plan is not mandatory. However, national health insurance payment agencies do not refund the full cost of healthcare expenses and offer additional health insurance benefits.

Faculty and Staff Contacts

Director's Office

Director and Director of Education:

Yanik LEFORT

Director's Office: 4th floor.

Building G

Tel.: 02 35 14 70 90

yanik.lefort@cefedem-normandie.fr

Academic Administration

Director of studies:

Madeleine Liandier

madeleine.liandier@cefedem-normandie.fr

Manager of Continuing Education
and Validation of Acquired
Experience (Validation des
Acquis de l'Expérience - VAE):

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International relationships
coordinator and academic
coordinator:

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IT Manager :

Nicolas NOUET

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nicolas.nouet@cefedem-normandie.fr

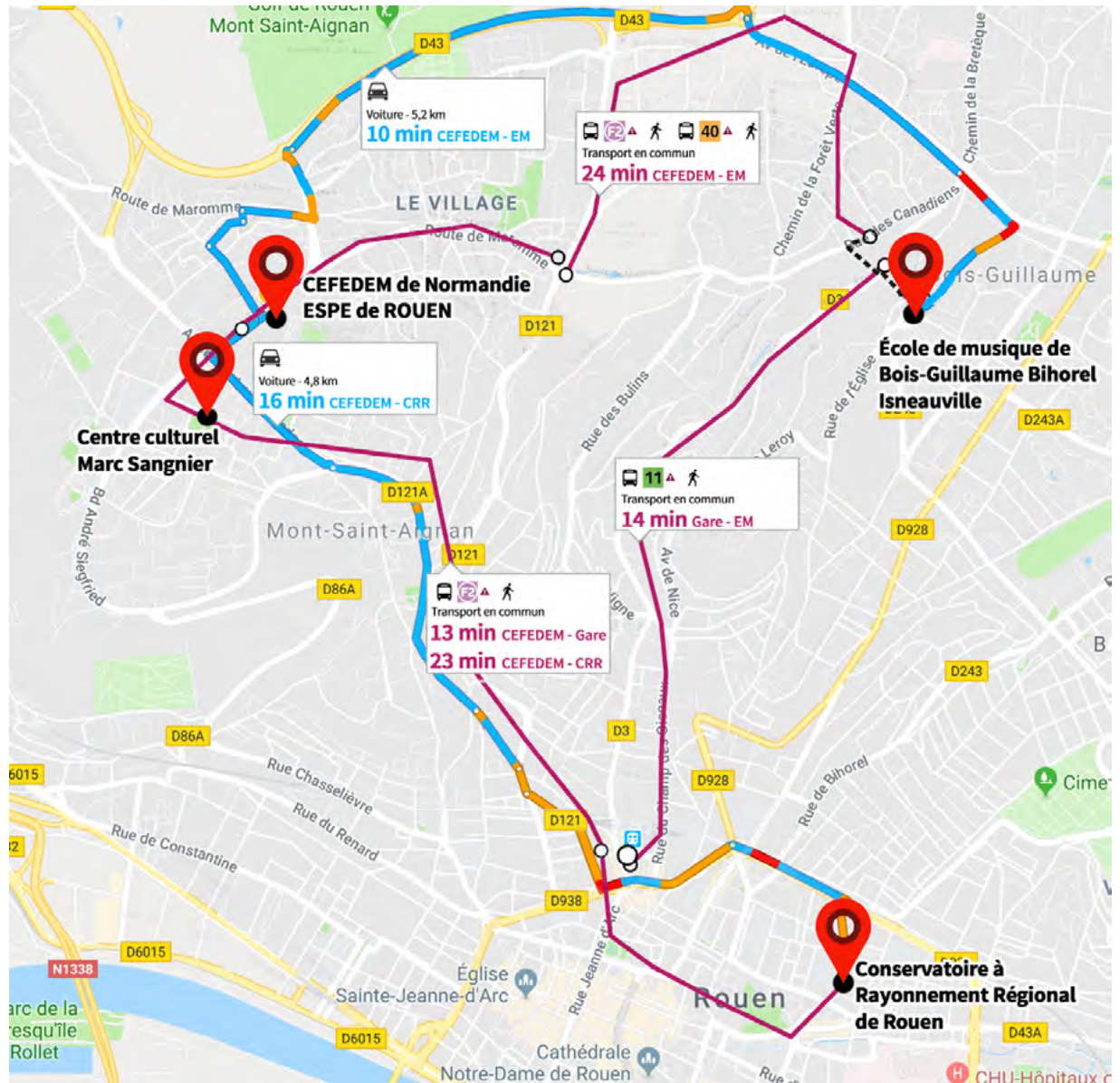
The opening hours are:

Monday to Friday

9 a.m. to 1 p.m. and

2 p.m. to 5 p.m.

Location and access



Publictransport

There are many ways to make your commute easier: both buses and the subway. Preferential rates are granted to under-26-year-olds. www.reseau-astuce.fr

- BusLineFast2etregularline43:busstopESPE-ESITPA
→ TEORT1:Terminal“MontauxMalades”

You can park your rental bike «Vélo'R» at the TEOR terminal. Free car parking spots are available for students: rue du Tronquet and rue d'Estaimbuc. Parking lot has covered space for motorcycles.

Cefedem Normandie: Classes / Faculty / Administration

INSPE de Rouen – 2 rue du Tronquet

76130 MONT-SAINT- AIGNAN

Bois-Guillaume Music School : Classes

31 rue Petite de l'école

76230 BOIS-GUIL LAUME

Regional Conservatory of Rouen : Classes

50 avenue de la Porte des Champs

76000 ROUEN

Marc Sangnier Cultural Center : Classes

1 rue Nicolas Poussin

76130 MONT-SAINT- AIGNAN

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